

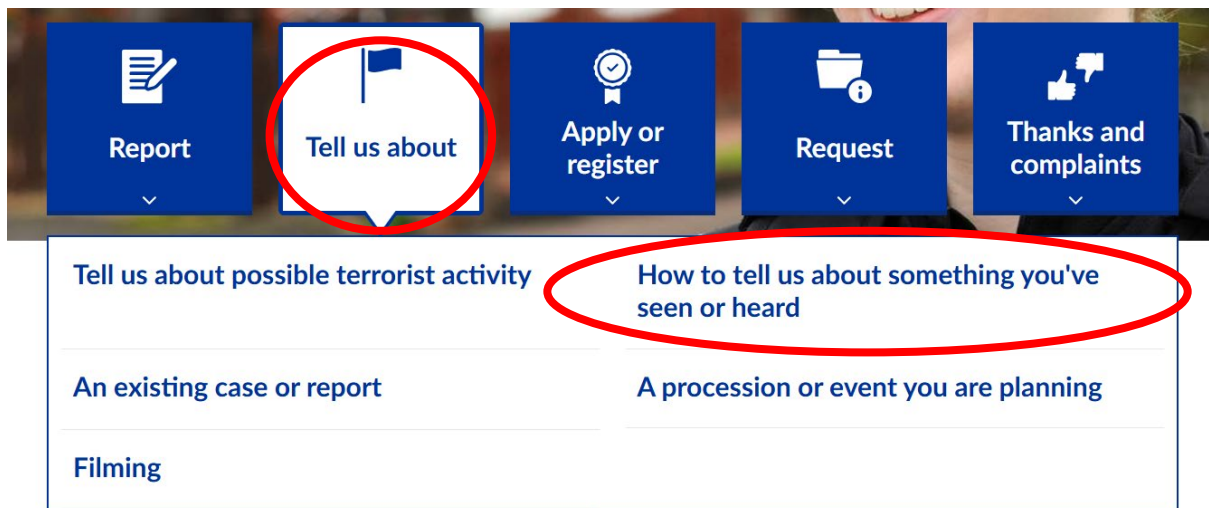
Reporting a suspicious incident or intel to police online (which does not fall into one of the suggested crime categories)

This guide has been created by PC Charlotte THORPE to help Neighbourhood Watch with how to report things they have seen or heard to police when it does not fall into Anti-Social Behaviour or any of the other crime types suggested.

Do not use this guide to report crimes that do meet the suggested categories and instead click on those options and report through there. In an emergency and you fear you or others are at immediate risk always report via 999 not online.

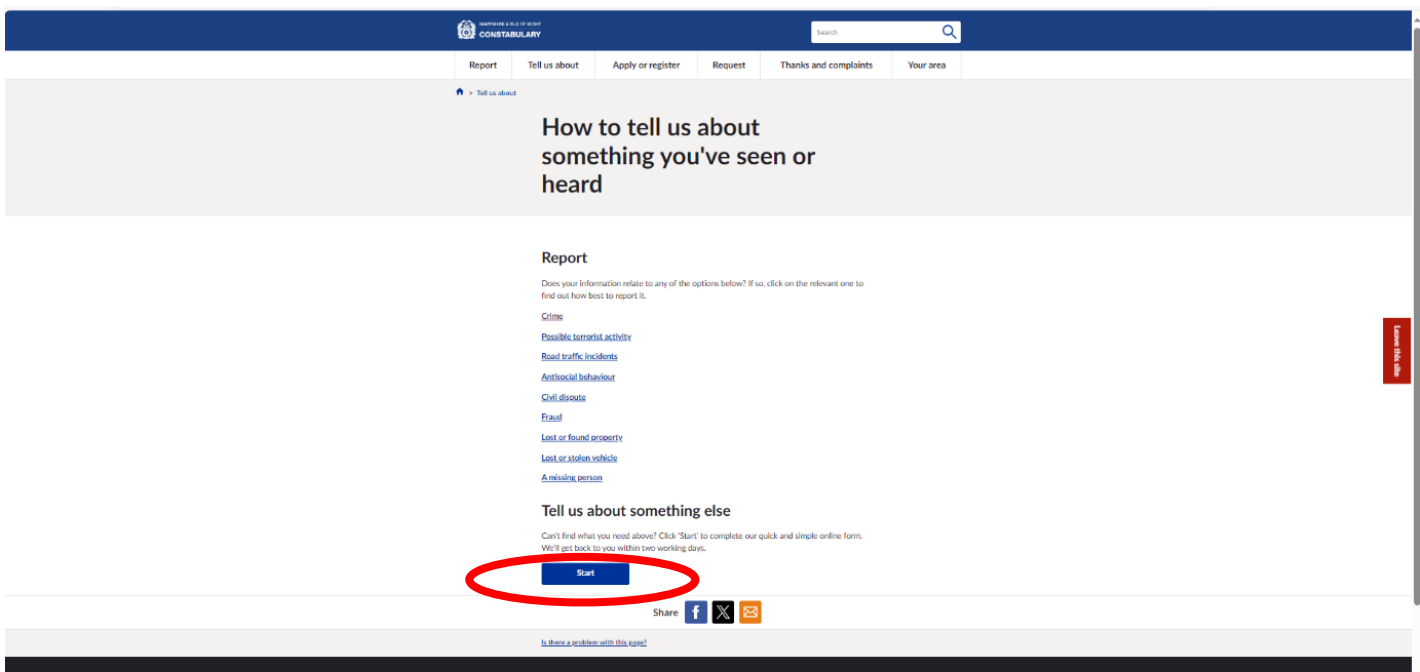
Step 1)

Go onto the Hampshire Constabulary homepage and select the second tile from the left that says, "Tell us about". This will bring up a few options and click on "How to tell us something you've seen or heard".



Step 2)

You will then be on this page which gives you a variety of options, if your incident does not fit these categories select the blue "Start" tile to tell us about something else.



Step 3)

Once you have clicked on the blue “Start” tile you will be on the below page where you can start completing the report with your details and information. After this press “Next” and complete the questions asked and then submit your report.

The screenshot shows the Metropolitan Police Constabulary website interface. At the top, there is a navigation bar with the logo and a search box. Below this is a menu with options: Report, Tell us about, Apply or register, Request, Thanks and complaints, and Your area. The main heading is "Tell us something you've seen or heard".

The form is divided into two sections: "Progress" and "Your details". The "Progress" section has a sub-section "Your details" which is currently active. It contains a "Review" button and a link to "read our privacy notice".

The "Your details" section contains the following fields:

- First name* (text input)
- Middle name(s) (text input)
- Surname* (text input)
- Date of birth (Day, Month, Year dropdowns)
- Contacting you (radio buttons for Yes and No)

The "Next" button is located at the bottom of the form and is circled in red.