



## Volunteer Litter Picking Risk Assessment

This Risk Assessment covers the hazards associated with volunteers' litter picking in the parish of Boyatt Wood  
Activities that do not follow these guidelines are carried out at your own risk.

There will be a short safety briefing at the commencement of the litter pick and adult volunteers will be provided with protective equipment.

- Hi vis jackets,
- Gloves,
- Litter picks
- Bin sacks

Volunteers are responsible for their own wellbeing, and expected to wear appropriate clothing, recommend long sleeved tops and long trousers, with sturdy footwear, hat if required. If you suffer from any medical condition or allergies, carry your own medication.

Activity	Hazard	Risk To	Risk Level	Controls to Mitigate Risk	Residual Risk
<b>Animals and insects</b>	<ul style="list-style-type: none"> <li>• Bites</li> <li>• Stings</li> <li>• Attacks</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>L</b>	<ul style="list-style-type: none"> <li>• Volunteers to avoid contact with stray animals</li> <li>• Be aware of wasp, bee and ant nests in the ground, try not to disturb</li> <li>• Seek medical attention if bitten by animal.</li> </ul>	<b>L</b>
<b>Batteries, asbestos misc items</b>	<ul style="list-style-type: none"> <li>• Burns</li> <li>• Cuts and grazes</li> <li>• Ingestion</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>M</b>	<ul style="list-style-type: none"> <li>• Do not remove or touch any potentially hazardous items.</li> <li>• Report location to Borough Council - <a href="https://my.eastleigh.gov.uk/s/quick-report-it">https://my.eastleigh.gov.uk/s/quick-report-it</a></li> </ul>	<b>L</b>

	<b>Biological hazards (Needles, glass, faeces, urine)</b>	<ul style="list-style-type: none"> <li>• Break in skin, cut, infection</li> <li>• Disease via transfer from hand to mouth/eye</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>M</b>	<ul style="list-style-type: none"> <li>• Always use appropriate tool equipment</li> <li>• Do not move suspected fly tipping, report to Council or landowner.</li> <li>• Wear gloves at all times</li> <li>• Cover any cuts and grazes with waterproof dressing.</li> <li>• Do not touch needles report location to Borough Council - <a href="https://my.eastleigh.gov.uk/s/quick-report-it">https://my.eastleigh.gov.uk/s/quick-report-it</a></li> <li>• Do not touch faeces.</li> <li>• If a biological hazard has been handled do not touch face, mouth, eyes until safe to do so.</li> <li>• Wash hands or use hand sanitiser as soon as possible and before eating and drinking etc.</li> </ul>	<b>L</b>
	<b>Children and vulnerable persons</b>	<ul style="list-style-type: none"> <li>• Children straying or becoming distressed</li> <li>• Vulnerable person straying or becoming distressed</li> </ul>	<ul style="list-style-type: none"> <li>• Volunteer</li> </ul>	<b>M</b>	<ul style="list-style-type: none"> <li>• No child under 16 years of age is to participate in litter picking without adult supervision</li> <li>• Adult supervisor to always remain with and be responsible for child/vulnerable person</li> <li>• All volunteers to remain vigilant</li> </ul>	<b>L</b>
	<b>Ground Conditions</b>	<ul style="list-style-type: none"> <li>• Slips, trips and falls</li> <li>• Sprains, pulled muscles</li> <li>• Broken bone</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>M</b>	<ul style="list-style-type: none"> <li>• Wear appropriate sturdy Footwear with good grip.</li> <li>• Extra care to be taken when walking over rough terrain, wet and muddy areas.</li> <li>• Do not leave any equipment in the path of other road/pavement users</li> </ul>	<b>L</b>
	<b>Hand Tools</b>	<ul style="list-style-type: none"> <li>• Incorrect use of litter picking equipment may lead to injury/death</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>M</b>	<ul style="list-style-type: none"> <li>• All volunteers to use litter pickers for the sole purpose of picking litter.</li> <li>• All volunteers to familiarise themselves with the working operation of tool.</li> <li>• Ensure safe distance from other volunteers and hand tools</li> <li>• Be aware of surroundings and other road users</li> <li>• Children/vulnerable person to be always supervised especially with bin liners.</li> </ul>	<b>L</b>

	<b>Lone Working Antisocial behaviour</b>	<ul style="list-style-type: none"> <li>• Physical assault</li> <li>• Verbal abuse</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>L</b>	<ul style="list-style-type: none"> <li>• Do not work alone</li> <li>• Carry mobile phone</li> <li>• Maintain sight of other members of the group</li> <li>• Do not engage or confront group/person if risk of assault or abuse, withdraw</li> <li>• Do not trespass on to private property.</li> <li>• Report incident to police if crime or Antisocial behaviour occurred</li> <li>• If injured seek medical attention immediately.</li> </ul>	<b>L</b>
3	<b>Manual Handling Heavy/awkward objects</b>	<ul style="list-style-type: none"> <li>• Pulled muscles and/or strain</li> <li>• Heavy items landing on foot causing injury</li> </ul>	<ul style="list-style-type: none"> <li>• Volunteer</li> </ul>	<b>L</b>	<ul style="list-style-type: none"> <li>• Use manual handling practices</li> <li>• Do not overfill bags</li> <li>• Ensure sufficient persons are present to manoeuvre object to safe place.</li> <li>• If too heavy to carry or insufficient persons available report item to Borough Council</li> </ul>	<b>L</b>
	<b>Moving vehicles, bicycles</b>	<ul style="list-style-type: none"> <li>• Collision with moving traffic</li> <li>• Near miss with other road users</li> <li>• Serious injury/death</li> </ul>	<ul style="list-style-type: none"> <li>• Members of Public</li> <li>• Volunteer</li> </ul>	<b>M</b>	<ul style="list-style-type: none"> <li>• Be seen - Wear high visibility clothing</li> <li>• Do not work on road, stay on verges/pavements/paths</li> <li>• Face the direction of the traffic, where possible</li> <li>• Keep safe distance from carriageway where possible</li> <li>• Keep children away from the carriageway</li> <li>• Be aware of traffic around you</li> <li>• Do not litter pick if the speed limit is above 40MPH</li> <li>• Work in pairs where possible</li> </ul>	<b>L</b>
	<b>Personal Injury</b>	<ul style="list-style-type: none"> <li>• Cuts grazes</li> <li>• Stings, plant and insect</li> <li>• Slip, trip, fall</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>M</b>	<ul style="list-style-type: none"> <li>• Access to first Aid kit</li> <li>• No unprotected feet – Sturdy footwear</li> <li>• Use protective equipment provided.</li> <li>• Be aware of ground surface and surroundings</li> <li>• Wear recommended clothing</li> </ul>	<b>L</b>

	<b>Plants, trees, shrubs</b>	<ul style="list-style-type: none"> <li>• Trips, slips, falls</li> <li>• Facial injuries</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>L</b>	<ul style="list-style-type: none"> <li>• Be aware of plants that may have adverse reactions, keep safe distance.</li> <li>• Do not lean into hedges</li> <li>• Be aware of overhanging branches and twigs, avoid contact.</li> <li>• Be aware of exposed roots</li> </ul>	<b>L</b>
1	<b>Sharp/rusty edges, broken glass</b>	<ul style="list-style-type: none"> <li>• Cuts and infection</li> </ul>	<ul style="list-style-type: none"> <li>• Member of Public</li> <li>• Volunteer</li> </ul>	<b>M</b>	<ul style="list-style-type: none"> <li>• Use litter picker to collect item</li> <li>• Handler to wear protective gloves, preferably cut resistance.</li> <li>• If skin broken seek First aid/medical attention</li> </ul>	<b>L</b>
6	<b>Weather</b>	<ul style="list-style-type: none"> <li>• Heat/Sun Exposure</li> <li>• Heavy rain/wind</li> </ul>	<ul style="list-style-type: none"> <li>• Volunteer</li> </ul>	<b>L</b>	<ul style="list-style-type: none"> <li>• In the event of severe weather consider postponing activity</li> <li>• Wear appropriate clothing to suit weather conditions</li> <li>• Carry water</li> <li>• Use sunscreen and take shade frequently if required.</li> </ul>	<b>L</b>

Signed: *M. Phillibert*

Parish Clerk/Responsible Financial Officer

Date: 19 April 2023

### Hazard Severity

<b>Low Risk</b>	Trivial/Negligible	Unlikely to occur
<b>Medium Risk</b>	Minor – Severe injury	Occasional occurrence
<b>High Risk</b>	Death - Severe injury	Likely to occur

### Risk Matrix

		Severity		
		High	Medium	Low
Probability	High			
	Medium			
	Low			
	IMPACT	Low	Medium	High

Version	Owner	Date Approved	Minute Ref	Website updated	Next Review
V1 – 2023	Parish Council	18/04/2023	137/22	15/05/2023	March 2024