

## Clerks Report

Date of Council meeting	Minute Ref: Reason	Action Owner	Request	Log	Current Status - RAG 0-3 mths <b>Green</b> 3-6 mths <b>Amber</b> Over 6 mths <b>Red</b> Over 1 year <b>Purple</b>	Time Taken Months
18/04/2023	139/22	Council	Residents Survey	<p><b>120324:</b> Survey complete to create Vision statement and plan of action</p> <p><b>040724:</b> Draft document circulated for comment</p> <p><b>160724: 054/24 RESOLVED: That the Council Strategy and Vision are approved</b></p>	Completed	16
08/06/2023	Asset Transfer	Clerk	Allotments	<p><b>170624:</b> Machinery to be returned from EBC 2 x mowers.</p> <p><b>030724:</b> Mowers returned to EBC as they were not serviced. Further meeting with EDACA Chair</p> <p><b>140724:</b> Allotment documentation received from solicitors re transfer of asset.</p>	Completed	14
18/07/2023	057/23	Councillors	Parish Notice Boards	<p><b>250424:</b> Revisit site to consider other options including stand alone</p> <p><b>160524:</b> Received additional information re stands to forward to owners</p> <p><b>020624:</b> Photos and materials forwarded to owners for consideration</p> <p><b>040724:</b> Chaser email sent</p>	Ongoing	
18/06/2024	036/24	Clerk	HALC Membership	<p><b>RESOLVED:</b> That Hampshire Association of Local Councils fee continues at £933.00, but to rescind the fees paid to NALC at £430.00 and withdraw from the LCPD membership at £216.00.</p> <p><b>060824:</b> LCPD voided awaiting NALC comments</p>	Ongoing	
18/06/2024	037/24	Clerk	Allotment Storage Bays	<p><b>RESOLVED:</b> To construct four storage bays at Boyatt Wood Allotment site in treated sleepers to a value in the region of £6000 including VAT.</p> <p><b>140624:</b> Following consultation on receipt of sleeper to construct one large bay at each end.</p> <p><b>300724:</b> Bays constructed</p>	Completed	2
18/06/2024	038/24	Clerk	Allotment Community Day	<p><b>RESOLVED:</b> That the Allotment Community Day will be held on Sunday 14 July commencing at 10.00am</p> <p><b>260624:</b> Circular email and poster to all tenants</p> <p><b>140724:</b> Community Day held, arrangements put in places with gardeners to dispose of all unwanted materials.</p>	Completed	1