

Clerks Report

Date of Council meeting	Minute Ref: Reason	Action Owner	Request	Log	Current Status - RAG 0-3 mths Green 3-6 mths Amber Over 6 mths Red Over 1 year Dark Red	Time Taken Months
18/04/2023	139/22	Council	Residents Survey	<p>190923 086/23 RESOLVED: a)That Councillors work together in teams of two creating five teams to distribute flyers and posters as soon as possible. b)The clerk to draft a letter to businesses to accompany the flyer/poster. c)The survey literature is the only literature to be delivered.</p> <p>051023: Progress report requested from consultants 191023: 301 responses received 161123: Requested breakdown of demographic regarding responses and how to increase traction.</p>	Ongoing	
08/06/2023	Asset Transfer	Clerk	Allotments	<p>101023: Plots 35 and 36 cleared, invoice forwarded to EBC. Site survey plans received 151123: Vacant plots cleared one remaining to be cleared. Green waste bags on site and mixed waste placed at St Catherines Rd end. EBC have issued notice of change of ownership and will be issuing invoices. Fire Safety inspection undertaken 161123: Request EBC remove their machinery from site</p>	Ongoing	
13/06/2023	031/23	Clerk	Speed Indicator Device	<p>190923 085/23 RESOLVED: That the preferred locations for the Speed Indicator Device to be deployed in the parish is Twyford Road near Tesco Metro/Railway bridge, Woodside Road, Bosville and Shakespeare Road near the school. 101023: EBC will carry out site surveys 141023: Proposal report received from EBC</p>	Ongoing	
18/07/2023	057/23	Councillors	Parish Notice Boards	<p>Recommendation: To identify who owns the land by the shops so that the owner can be written to requesting permission to erect notice board. 191023: CCTV operated by Pullen Associates Tel: 023 8000 2500 161123: Email forwarded to Pullen Associates</p>	Ongoing	
18/07/2023	055/23	Clerk	Close Unity Trust Bank account	<p>210923: HMRC credit Unity account - Further investigation required. Account remains open 231023: Letter and calculation sent to HMRC 161123: Account closed and funds transferred to Lloyds - Requested final statement</p>	Ongoing	

17/10/2023	105/23	Councillors	Polling Station Review 2023	<p>RESOLVED: That a response is submitted identifying areas of concern</p> <p>Recommendation: Councillor Payne to draft response and circulate to all councillors prior to submission.</p> <p>271023: Response submitted to EBC</p> <p>141123: Recommendation by EBC for polling station to be at St Peters Church. Will be decided at next ELAC meeting 211123</p>	Ongoing	
17/10/2023	108/23	Clerk	Eastleigh Pride 2024	<p>RESOLVED: That a stall is purchased for Eastleigh Pride 2024</p> <p>141123: Stall application submitted</p>	Ongoing	
17/10/2023	109/23	Council	Action for D-Day 80	Event will be held on 060624. Deferred	Ongoing	