

Clerks Report

Date of Council meeting	Minute Ref: Reason	Action Owner	Request	Log	Current Status - RAG 0-3 mths Green 3-6 mths Amber Over 6 mths Red Over 1 year Dark Red	Time Taken Months
18/04/2023	139/22	Council	Residents Survey	<p>191023: 301 responses received</p> <p>161123: Requested breakdown of demographic regarding responses and how to increase traction.</p> <p>051223: Interim report received, meeting held with LCC</p>	Ongoing	
08/06/2023	Asset Transfer	Clerk	Allotments	<p>151123: Vacant plots cleared one remaining to be cleared. Green waste bags on site and mixed waste placed at St Catherines Rd end. EBC have issued notice of change of ownership and will be issuing invoices. Fire Safety inspection undertaken</p> <p>161123: Request EBC remove their machinery from site</p> <p>121223: Mixed and green waste removed. Corner cleared, hedge trimmed. Fire, water and electric surveys undertaken.</p>	Ongoing	
13/06/2023	031/23	Clerk	Speed Indicator Device	<p>101023: EBC will carry out site surveys</p> <p>141023: Proposal report received from EBC</p> <p>211123 128/23 RESOLVED: That all the proposed speed indicator device locations</p> <ul style="list-style-type: none"> •Shakespeare Road-LC19-Westbound •Twyford Road-LC24-Northbound •Woodside Avenue-LC41-Northbound •Bosville-LC9-Southbound is approved 	Complete	
18/07/2023	057/23	Councillors	Parish Notice Boards	<p>Recommendation: To identify who owns the land by the shops so that the owner can be written to requesting permission to erect notice board.</p> <p>191023: CCTV operated by Pullen Associates Tel: 023 8000 2500</p> <p>161123: Email forwarded to Pullen Associates</p> <p>121223: Research re signs. Pullen Associates are agreeable and will speak to owner. BWPC to supply exact location</p>	Ongoing	
18/07/2023	055/23	Clerk	Close Unity Trust Bank account	<p>210923: HMRC credit Unity account - Further investigation required. Account remains open</p> <p>231023: Letter and calculation sent to HMRC</p> <p>161123: Account closed and funds transferred to Lloyds - Requested final statement</p>	Ongoing	

17/10/2023	105/23	Councillors	Polling Station Review 2023	271023: Response submitted to EBC 141123: Recommendation by EBC for polling station to be at St Peters Church. Will be decided at next ELAC meeting 211123 211123: ELAC approve St Peters Church as polling station	Completed	
17/10/2023	108/23	Clerk	Eastleigh Pride 2024	RESOLVED: That a stall is purchased for Eastleigh Pride 2024 141123: Stall application submitted	Ongoing	
17/10/2023	109/23	Council	Action for D-Day 80	Event will be held on 060624. Deferred	Ongoing	