

MINUTES OF THE MEETING OF BOYATT WOOD PARISH COUNCIL HELD ON TUESDAY 21 FEBRUARY 2023 AT 7.00 PM AT ST PETERS CHURCH, BOYATT WOOD. SO50 4FZ.

Councillor	Present	Apologies	Absent
Cllr Ellys (Chair)	✓		
Cllr Crosher (Vice Chair)	✓		
Cllr Payne	✓		
Cllr Robinson		✓	
Cllr Lee	✓		
Cllr Slawson	✓		
Cllr Hunter	✓		
Cllr O'Neill	✓		
Cllr Phillips	✓		
Cllr Jutsum	✓		

ALSO PRESENT: Parish Clerk – Marcia Phillibert

The Chair welcomed all to the meeting

90/22 APPROVAL FOR ABSENCE

Apologises received from Councillor Robinson – Personal

RESOLVED: That the apology from Councillor Robinson is approved

91/22 DISPENSATIONS OF INTERESTS

The Clerk advised no dispensations received.

92/22 DISCLOSABLE INTERESTS ON AGENDA ITEMS

Councillor O'Neill - Non-Pecuniary - Item 104/22

93/22 PUBLIC PARTICIPATION

No members of public present.

94/22 APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 JANUARY 2023

RESOLVED: That the Minutes of the meeting held on the 17 January 2023 are approved as an accurate record.

95/22 BOROUGH AND COUNTY COUNCIL REPRESENTATIONS

No representations made by Borough and County councillors.

96/22 CLERKS REPORT

The Clerk presented updates, the Clerks report noted.

97/22 APPROVE THE BALANCE SHEET, BANK STATEMENTS, INCOME AND EXPENDITURE, PAYMENTS REPORTS, PURCHASE LEDGER AS OF 31 JANUARY 2023

RESOLVED: That the Balance Sheet, Bank Statements, Income and Expenditure, Payments Reports, Purchase Ledger as of 31 January 2023 are approved

98/22 UPDATE REGARDING YOUTH SURVEY

The results of the youth survey – 13-18 year olds was minimal as only 74 responses received. Council will contact Crestwood School to commence engagement.

99/22 APPROVE DATE FOR ANNUAL PARISH ASSEMBLY

Options considered, the next Council meeting is 21 March 2023, the meeting will commence earlier at 18:30 hours. The Annual Parish Assembly will take place following the meeting and refreshments offered.

RESOLVED: That the Annual Parish Assembly will be held at St Peters Church, 21 March 2023 commencing at 19:30 hours.

100/22 PLAN FOR THE KINGS CORONATION IN MAY 2023

Options considered, it was decided to host a 'Coronation Fair' aimed at children with simple games between 12:00 and 14:00 on Sunday 7 May 2023, location to be confirmed.

RESOLVED: That the 'Coronation Fair' will be held on Sunday 7 May 2023, 12:00 to 14:00 hours. Council will liaise with other community groups planning Coronation events as a matter of courtesy

101/22 APPROVE DATE FOR ANNUAL SPRING CLEAN

To support Keep Britain Tidy Campaign, to host community Litterpick

RESOLVED: That the Annual Spring Clean on Saturday 15 April 2023 between 10:00 hours and 12:00 midday. Equipment will be provided.

102/22 APPROVE CHANGING PAYROLL PROVIDER.

Payroll provider reviewed to be more cost effective.

RESOLVED: That the Payroll provider be changed to D. Malley at a rate of £10.00 per month.

103/22 APPROVE TRANSFERRING TO COUNCIL BESPOKE ACCOUNTING SYSTEM

RESOLVED: That the accounting system be transferred to Rialtas Alpha a bespoke council accounting system at a price of £175 per year plus software purchase of £650.00

104/22 APPROVE GRANT APPLICATION FROM CITIZENS ADVICE.

Citizens Advice Bureau Eastleigh requested a grant of £200.00 for the purchase of 10 telephone headsets to aid volunteer advisers working from home.

RESOLVED: That Citizens Advice, Eastleigh is awarded a grant of £200.00 towards the cost of purchasing 10 headsets to assist Advisors working from home.

105/22 APPROVE THE FINANCIAL RISK ASSESSMENT FOR 2023/24

RESOLVED: That the Financial Risk Assessment for financial year 2023/24 is approved

106/22 APPROVE THE FINANCIAL OPERATIONS AND INTERNAL CONTROLS PROCEDURE FOR 2023/24

RESOLVED: That the Financial Operations and Internal Controls Procedure for financial year 2023/24 is approved

107/22 Application No: [H/23/94617](#)

Address: 7 ST LAWRENCE ROAD, EASTLEIGH, SO50 4GB

Description: Single storey side extension

COMMENT: No objections

108/22 Application No: [F/23/94574](#)

Address: 29 TWYFORD ROAD, EASTLEIGH, SO50 4HD

Description: Change of use from C4 HMO to sui generis HMO for more than 6no, unrelated persons.

COMMENT: Object on the grounds this is a new development and there is no allowance for parking of vehicles or secure storage for cycles.

109/22 APPROVE PLANNING APPLICATIONS RECEIVED FOLLOWING THE ISSUANCE OF THIS AGENDA THAT REQUIRE A RESPONSE PRIOR TO THE NEXT COUNCIL MEETING.

a Application No: [H/23/94550](#)

Address: 24 OXBURGH CLOSE, EASTLEIGH, SO50 4QU

Description: Single storey rear and side extension and alteration to fenestration

COMMENT: No objection

b. Application No: [H/23/94662](#)

Email: clerk@boyattwood-pc.gov.uk
Website: www.boyattwood-pc.gov.uk

Address: 38 SOVEREIGN WAY, EASTLEIGH, SO50 4SA

Description: Single storey rear extension. First floor side extension.

COMMENT: No objection.

c. **Application No: [F/23/94554](#)**

Address: BOYATT WOOD SURGERY, BOYATT WOOD CENTRE, SHAKESPEARE ROAD, EASTLEIGH, SO50 4QP

Description: Installation of a lift

COMMENT: No objections. To ensure neighbour retains their privacy and use obscure glazing if required.

d. **Application No: [H/23/94479](#)**

Address: 47 SHAKESPEARE ROAD, EASTLEIGH, SO50 4FQ

Description: Two storey side extensions and some internal alterations

COMMENT: No objection. Concern for neighbouring property as extension goes to boundary line. To ensure neighbour retains their privacy.

The meeting concluded at 20.20 hours.

Date of next meeting will be March 21 2023, commencing at 18:30 hours.

Chair:

Date: