

Clerks Report

Date of Council meeting	Minute Ref: Reason	Action Owner	Request	Log	Current Status - RAG 0-3 mths Green 3-6 mths Amber Over 6 mths Red Over 1 year Dark Red	Time Taken Months
18/04/2023	139/22	Council	Residents Survey	<p>161123: Requested breakdown of demographic regarding responses and how to increase traction.</p> <p>051223: Interim report received, meeting held with LCC</p> <p>120124: Survey closed - Meeting to be scheduled with Council</p>	Ongoing	
08/06/2023	Asset Transfer	Clerk	Allotments	<p>161123: Request EBC remove their machinery from site</p> <p>121223: Mixed and green waste removed. Corner cleared, hedge trimmed. Fire, water and electric H&S surveys undertaken.</p> <p>130124: Email sent to EDACA re H&S report findings - To commence discussion re collaboration agreement.</p>	Ongoing	
18/07/2023	057/23	Councillors	Parish Notice Boards	<p>Recommendation: To identify who owns the land by the shops so that the owner can be written to requesting permission to erect notice board.</p> <p>191023: CCTV operated by Pullen Associates Tel: 023 8000 2500</p> <p>161123: Email forwarded to Pullen Associates</p> <p>121223: Research re signs. Pullen Associates are agreeable and will speak to owner. BWPC to supply exact location and clerk to obtain electrical disply brochures for consideration</p>	Ongoing	
18/07/2023	055/23	Clerk	Close Unity Trust Bank account	<p>231023: Letter and calculation sent to HMRC</p> <p>161123: Account closed and funds transferred to Lloyds - Requested final statement</p> <p>120124: Final statement received</p>	Completed	6
17/10/2023	108/23	Clerk	Eastleigh Pride 2024	<p>RESOLVED: That a stall is purchased for Eastleigh Pride 2024</p> <p>141123: Stall application submitted</p>	Ongoing	
17/10/2023	109/23	Council	Action for D-Day 80	Event will be held on 060624. Deferred	Ongoing	