

Clerks Report

Date of Council meeting	Minute Ref: Reason	Action Owner	Request	Log	Current Status - RAG 0-3 mths Green 3-6 mths Amber Over 6 mths Red Over 1 year Dark Red	Time Taken Months
18/04/2023	139/22	Council	Residents Survey	161123: Requested breakdown of demographic regarding responses and how to increase traction. 051223: Interim report received, meeting held with LCC 130224: Community survey update presented to council by LCC	Ongoing	
08/06/2023	Asset Transfer	Clerk	Allotments	161123: Request EBC remove their machinery from site 121223: Mixed and green waste removed. Corner cleared, hedge trimmed. Fire, water and electric surveys undertaken. 050224: Remaining plots 46 and 58 cleared	Ongoing	
18/07/2023	057/23	Councillors	Parish Notice Boards	161123: Email forwarded to Pullen Associates 121223: Research re signs. Pullen Associates are agreeable and will speak to owner. BWPC to supply exact location 010224: Various brochures circulated to members for consideration	Ongoing	
18/07/2023	055/23	Clerk	Close Unity Trust Bank account	231023: Letter and calculation sent to HMRC 161123: Account closed and funds transferred to Lloyds - Requested final statement 120124: Final statement received account closed	Completed	
17/10/2023	108/23	Clerk	Eastleigh Pride 2024	RESOLVED: That a stall is purchased for Eastleigh Pride 2024 141123: Stall application submitted 020224: Application successful	Completed	
17/10/2023	109/23	Council	Action for D-Day 80	Event will be held on 060624. Deferred	Ongoing	