

**MINUTES OF THE MEETING OF BOYATT WOOD PARISH COUNCIL HELD ON TUESDAY 21 NOVEMBER 2023 AT 7.00 PM AT ST PETERS CHURCH, BOYATT WOOD. SO50 4FZ.**

Councillor	Present	Apologies	Absent
Cllr Crosher (Chair)	✓		
Cllr Payne (Vice Chair)	✓		
Cllr Ellys	✓		
Cllr Robinson	✓		
Cllr Lee	✓		
Cllr Slawson	✓		
Cllr Hunter		✓	
Cllr O'Neill	✓		
Cllr Phillips	✓		
Cllr Jutsum	✓		

**ALSO PRESENT:** Parish Clerk/RFO – Marcia Phillibert

**115/23 APPROVE APOLOGIES FOR ABSENCE.**

Apology received from Councillor Hunter.

**RESOLVED:** That the apology from Councillors Hunter is accepted.

**116/23 DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS**

No interests declared.

**117/23 DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS**

No dispensations received.

**118/23 PUBLIC PARTICIPATION**

No members of the public present

**119/23 COUNTY AND BOROUGH COUNCIL REPRESENTATIONS**

**Councillor Park offered apologies for absence.**

Councillor Park provided Borough and County updates and report noted.

- Fuel vouchers for low income households are available via Citizens Advice [https://www.citizensadviceeastleigh.org.uk/current\\_issues/energy\\_bills](https://www.citizensadviceeastleigh.org.uk/current_issues/energy_bills) or email [fuelvouchers@caeastleigh.org](mailto:fuelvouchers@caeastleigh.org)
- Warms Welcomes are friendly spaces in the Borough for people to meet and relax. The nearest one to Boyatt Wood is The Point, Eastleigh
- HCC Financial Strategy 2024/25 was approved and could see numerous cuts to services commencing 2025.
- HCC Councillor grants are now available

**120/23 APPROVE MINUTES AND RECOMMENDATIONS OF THE PARISH COUNCIL MEETING HELD ON 17 OCTOBER 2023**

**RESOLVED: That the Minutes of the meeting held on the 17 October 2023 are approved as an accurate record.**

**121/23 CLERKS REPORT AND UPDATES.**

The Clerk Report was noted. Clerk to obtain quotes for a new Parish Notice board.

**122/23 CHAIRS UPDATE**

- The Chair thanked Councillors Jutsum and Lee for laying wreaths on behalf of the council at the St Peters Church service and Eastleigh Remembrance Service.
- The Chair and Vice Chair attended HALC AGM and objected to the subscription price increase
- Requested ideas for D-Day 80 and to be placed on next agenda
- The polling station vote is this evening, the recommendation is for the Polling Station to be St Peters Church

**123/23 APPROVE THE INCOME AND EXPENDITURE, PAYMENTS REPORTS AS OF 31 OCTOBER 2023**

**RESOLVED: That the Income and Expenditure, Payments Reports, as of 31 October 2023 is approved**

**124/23 REVIEW THE RECOMMENDED BUDGET FOR FINANCIAL YEAR 2024/25**

The recommended budget for financial year 2024/25 was reviewed in detail. Updates to be made and represented at the next meeting.

**125/23 APPROVE GRIEVANCE POLICY AND PROCEDURE**

The draft Policy and procedure were reviewed

**RESOLVED: That the Grievance Policy and Procedure is approved**

**126/23 APPROVE DISCIPLINARY POLICY AND PROCEDURE**

The draft Policy and procedure were reviewed.

**RESOLVED: That the Disciplinary Policy and Procedure is approved subject to minor amendments and revision of Appendix A**

**127/23 APPROVE TO SIGN UP TO THE CIVILITY AND RESPECT PLEDGE.**

- Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.
- Our council has put in place a training programme for councillors and staff
- Our council has signed up to Code of Conduct for councillors
- Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.
- Our council will commit to seeking professional help in the early stages should civility and respect issues arise.
- Our council will commit to calling out bullying and harassment when if and when it happens.

- Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme
- Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.

**RESOLVED: That Boyatt Wood Parish Council signs up to the Civility and Respect Pledge supporting National Association of Local Council, One Voice Wales and Society of Local Council Clerks Civility and Respect Project.**

**128/23 APPROVE PROPOSED LOCATION OF SPEED INDICATOR DEVICE (SID)**

**RESOLVED: That all the proposed speed indicator device locations**

- Shakespeare Road-LC19-Westbound
- Twyford Road-LC24-Northbound
- Woodside Avenue-LC41-Northbound
- Bosville-LC9-Southbound is approved.

**129/23 APPOINT A MEMBER TO EASTLEIGH DISTRICT ASSOCIATION OF LOCAL COUNCILS**

**RESOLVED: That Councillors Jutsum, Phillips and Robinson are appointed to represent Boyatt Wood Parish Council on the Eastleigh District Association of Local Councils**

**130/23 UPDATE REGARDING ST CATHERINES ROAD ALLOTMENTS**

The Clerk provided an update regarding the allotments

- Except for two plots all are now cleared and halved
- Clerk has met with EBC and received the allotment data
- Clerk has received allotment training
- Health and Safety checks are underway
- Outstanding actions – To clear corner St Catherines Rd end (£1095 inc VAT) remove mixed waste (£495 inc VAT), remove green waste (£275 inc VAT)

**131/23 UPDATE REGARDING COMMUNITY SURVEY**

The survey response has been low. To arrange another meeting with consultants with a view to increase the level of responses

**132/23 Application No: T/23/96337**

**Address: 6 BOSVILLE, EASTLEIGH, SO50 4PD**

**Description:** 1no. Ash (T1) - Reduce side of tree over properties by 2m to bring line of canopy back past roof line.

**COMMENT: Refer to Tree Officer for expert advice**

**133/23 Application No: T/23/96319**

**Address: 13 KENILWORTH DRIVE, EASTLEIGH, SO50 4PT**

**Description: 1no. Ash (T1) - Fell due to Ash Dieback.**

**COMMENT: Refer to Tree Officer for expert advice.**

**134/23 Application No: H/23/96245**

**Address: 60 RUSKIN ROAD, EASTLEIGH, SO50 4JX**

**Description: Single rear extension with flat roof, front porch extension and alterations to fenestration**

**COMMENT: No objection**

**135/23 PLANNING APPLICATIONS RECEIVED FOLLOWING THE ISSUANCE OF THIS AGENDA THAT REQUIRE A RESPONSE PRIOR TO THE NEXT COUNCIL MEETING.**

No applications received

**136/23 EXCLUDE THE PUBLIC**

**RESOLVED: That members of the public are excluded from the meeting due to the confidential nature of the Agenda items**

**137/23 REVOCATION OF AN EVICTION NOTICE ISSUED REGARDING AN ALLOTMENT GARDEN PLOT AT ST CATHERINES ROAD ALLOTMENT.**

An eviction notice was issued in respect of an allotment garden plot. The tenant has appealed the eviction notice.

The tenant is a long standing tenant with no previous issues and advised that due to family issues they had been unable to attend to their plot as normal for a short period of time. The Clerk advised that the plot has been inspected and is now of an acceptable standard.

**RESOLVED: That the eviction notice be rescinded due to the exceptional circumstances.**

**138/23 APPROVE CLERK SALARY INCREASE AS AGREED BY NATIONAL JOINT COUNCIL FOR LOCAL GOVERNMENT SERVICES.**

The National Joint Council for Local Government Services has agreed the pay increase, which is to be back dated to 1 April 2023.

**RESOLVED: The Clerks salary increase was noted.**

The meeting concluded at 2125 hours.

**Date of next meeting will be December 18, 2023, commencing at 19:00 hours.**

Chair:

Date: