

MINUTES OF THE ANNUAL MEETING OF BOYATT WOOD PARISH COUNCIL HELD ON TUESDAY 21 MAY 2024 AT 7.00 PM AT ST PETERS CHURCH, BOYATT WOOD. SO50 4FZ.

Councillor	Present	Apologies	Absent
Cllr Crosher (Chair)	✓		
Cllr Payne (Vice Chair)	✓		
Cllr Ellys	✓		
Cllr Robinson		✓	
Cllr Lee	✓		
Cllr Slawson	✓		
Cllr Hunter		✓	
Cllr O'Neill	✓		
Cllr Phillips			✓
Cllr Jutsum	✓		

ALSO PRESENT: Parish Clerk/RFO – Marcia Phillibert
One member of the public – Councillor Park

001/24 ELECT CHAIR OF BOYATT WOOD PARISH COUNCIL FOR THE MUNICIPAL YEAR 2024/25

RESOLVED: That the Chair of Boyatt Wood Parish Council for the municipal year 2024/25 is Councillor Simon Payne

(i) DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIR

The declaration of the acceptance of office was received by the clerk in the presence of the Council members.

002/24 ELECT VICE CHAIR OF BOYATT WOOD PARISH COUNCIL FOR THE MUNICIPAL YEAR 2024/25

RESOLVED: That the Vice Chair of Boyatt Wood Parish Council for the municipal year 2024/25 is Councillor Emma Robinson

003/24 APPROVE APOLOGIES FOR ABSENCE.

Apologies received from Councillors Robinson and Hunter

RESOLVED: That the apologies received from Councillors Robinson and Hunter are approved.

004/24 DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS

No interests declared.

005/24 DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS

No dispensations received.

006/24 PUBLIC PARTICIPATION

No members of the public present

007/24 COUNTY AND BOROUGH COUNCIL REPRESENTATIONS

Councillor Park delivered report.

David Pragnell is elected Chair of Eastleigh Borough Council

Monitoring is to take place regarding the traffic breaches on Twyford Road with a view to approaching the respective companies directly

008/24 APPROVE MINUTES AND RECOMMENDATIONS OF THE PARISH COUNCIL MEETING HELD ON 16 APRIL 2024

RESOLVED: That the Minutes of the meeting held on the 16 April 2024 are approved as an accurate record.

009/24 CLERKS REPORT AND UPDATES.

The Clerk Report was noted.

Clerk met with new Chair of Eastleigh and District Allotment Cooperative Association (EDACA) and Chandlers Ford Allotment Officer with a view to commence engagement.

010/24 CHAIRS UPDATE

Many thanks to Councillor Lisa Crosher for all the hard work as Chair last municipal year. Welcome to Councillor Emma Robinson as Vice Chair.

011/24 APPROVE THE INCOME AND EXPENDITURE, PAYMENTS REPORTS AS OF 31 MARCH AND 30 APRIL 2024

RESOLVED: That the Income and Expenditure, Payments Reports and Payment List as of 31 March and 30 April is approved

1940hrs Councillor Ellys arrives

012/24 REVIEW, APPROVE AND ADOPT

- (i) Scheme of delegation
- (ii) Standing Orders
- (iii) Financial Regulations
- (iv) Asset Register
- (v) Insurance Cover
- (vi) BWPC Subscriptions to other bodies
- (vii) Policies and core documents
- (viii) Contracts and Arrangements
- (ix) LGA 1972 Section 137 expenditure

The Asset Register has increased and now includes an inventory of item less than £100 in value, the Section 137 expenditure relates to purchase of poppy wreaths.

RESOLVED: That the Scheme of Delegation, Standing Orders, Financial Regulations, Asset Register, Insurance Cover, Subscription to other bodies, Policies and core documents, Contracts and Arrangements and Section 137 Expenditure have all been reviewed, approved and adopted.

013/24 REVIEW AND APPROVE THE COMPLAINTS POLICY

The Complaints Policy was reviewed in detail

RESOLVED: That the Complaints Policy is approved

014/24 APPROVE DATES OF COUNCIL MEETINGS FOR THE MUNICIPAL YEAR 2024/25

The proposed years dates were considered all falling on the third Tuesday of the month, December date to move from 17th to 10th

RESOLVED: That the proposed meeting dates are approved subject to minor amendment.

015/24 APPROVE THE NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN INSPECTION PERIOD.

RESOLVED: That Notice of public rights and publication of unaudited annual governance & accountability return inspection period will be from Monday 24 June 2024 to Friday 2 August 2024

016/24 APPLICATION NO: T/24/97332

Address: 17 HARLAXTON CLOSE, EASTLEIGH, SO50 4QX

Description: 1no. Oak - Crown lift to 4.5m, keeping pruning cuts below 50mm. This will enable more light into all properties & gardens.

COMMENT: Refer to tree officer for expert advice

017/24 APPLICATION NO: H/24/97117

Address: 37 CLANDON DRIVE, EASTLEIGH, SO50 4QQ

Description: Construction of dormer window to rear roof slope

COMMENT: No objections

018/24 APPLICATION NO: H/24/96881

Address: 233 TWYFORD ROAD, EASTLEIGH, SO50 4HT

Description: Two storey front/side extensions with addition of roof lights. Alterations to fenestration.

COMMENT: Concerns raised regarding the scale of development, impact on neighbours, fear of setting a precedence, proportionate to garden.

Policy DM26 – the extension will not be disproportionate in size to the existing dwelling, neighbouring properties or in relation to its plot

Quality Places state - Single or two storey side or rear extensions should be in scale and balance with the whole of the house.

- **All extensions must comply with the 25 and 45 degree code guidelines to avoid harming a neighbour's outlook or daylighting**
- **Ensure that the windows of neighbouring properties enjoy reasonable day lighting.**
- **Adjoining property lies on the extension of both these lines, then the extension will probably cause a noticeable reduction in skylight received by the window**

019/24 PLANNING APPLICATION RECEIVED FOLLOWING ISSUANCE OF AGENDA

No planning application received

The meeting concluded at 2054 hours.

Date of next meeting will be 18 June 2024, commencing at 19:00 hours.

Chair:

Date: