

**MINUTES OF THE MEETING OF BOYATT WOOD PARISH COUNCIL HELD ON TUESDAY 20 FEBRUARY 2024 AT 7.00 PM AT ST PETERS CHURCH, BOYATT WOOD. SO50 4FZ.**

Councillor	Present	Apologies	Absent
Cllr Crosher (Chair)	✓		
Cllr Payne (Vice Chair)	✓		
Cllr Ellys	✓		
Cllr Robinson		✓	
Cllr Lee	✓		
Cllr Slawson		✓	
Cllr Hunter	✓		
Cllr O'Neill		✓	
Cllr Phillips	✓		
Cllr Jutsum	✓		

**ALSO PRESENT: Parish Clerk/RFO – Marcia Phillibert**

**One member of the public**

**171/23 APPROVE APOLOGIES FOR ABSENCE.**

Apologies received from Councillors Slawson, O'Neill and Robinson

**RESOLVED: That the apologies received from Councillors Slawson, O'Neill and Robinson are approved.**

**172/23 DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS**

No interests declared.

**173/23 DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS**

No dispensations received.

**174/23 PUBLIC PARTICIPATION**

A member of the public highlighted the state of the footpaths in that the walkways are reduced due to the amount of debris on the highway. Both sides of Woodside Avenue and Matthews Way are particularly problematic. EBC waste vehicles contribute to the problem by driving with one set of wheels on the grass verge churning the verge up.

The member of the public comments were noted and advised to report any matters on Fix my Street

**175/23 COUNTY AND BOROUGH COUNCIL REPRESENTATIONS**

The Clerk read the County and Borough report. Noted

**176/23 CLERKS REPORT AND UPDATES.**

Training opportunities circulated to members.  
The Clerk provided update from Monthly meeting with Local Area Manager.  
The Clerk Report was noted.  
Findings from the Speed Indicator Device has been circulated.

**177/23 CHAIRS UPDATE**

Chair has attended a recent training event and had the opportunity to network.  
Will be attending a further conference with clerk.

**178/23 APPROVE MINUTES AND RECOMMENDATIONS OF THE PARISH COUNCIL MEETING HELD ON 16 JANUARY 2024**

**RESOLVED:** That the Minutes of the meeting held on the 16 January 2024 are approved as an accurate record.

**179/23 APPROVE THE INCOME AND EXPENDITURE, PAYMENTS REPORTS AS OF 31 JANUARY 2024**

The award payment from the bank has been received.

**RESOLVED:** That the Income and Expenditure, Payments Reports and payment list as of 31 January 2024 is approved

**180/23 CONSIDER ACTIONS FOR D-DAY 80 TO BE HELD ON 6 JUNE 2024**

Options considered and agreed to host a coffee morning in a local community space.

**RESOLVED:** That a coffee morning is held on Thursday 6 June 2024 at a suitable local venue

**181/23 PROPOSED LOCATION OF DIGITAL NOTICE BOARD**

Various sites close to the local shops were considered.

**RESOLVED:** That the top 5 locations, all of which are in the vicinity of the local shops are put forward for a feasibility study.

**182/23 REVIEW AND APPROVE INTERNAL CONTROL POLICY.**

**RESOLVED:** That the Internal Controls Policy is approved

**183/23 REVIEW AND APPROVE THE ASSET REGISTER**

**RESOLVED:** That the Asset Register as at 31 March 2024 is approved.

**184/23 UPDATE REGARDING ST CATHERINES ROAD ALLOTMENTS**

The Clerk provided an update regarding the allotments

- The last two plots have now been cleared.
- The allotment site will be surveyed on Thursday 22<sup>nd</sup> February which will finalise the site plan.
- The hedge requires cutting

Highlighted that the hedge requires to be cut by 1 March 2024 by law. The hedge should be a maximum of 6 feet.

**RESOLVED:** That the hedge is cut by 1 March 2024, to a height of 5'6" up to a maximum of the budget remaining in Lengthsman, hedge and grass cutting budget lines.

Email: [clerk@boyattwood-pc.gov.uk](mailto:clerk@boyattwood-pc.gov.uk)  
Website: [www.boyattwood-pc.gov.uk](http://www.boyattwood-pc.gov.uk)

**185/23 UPDATE REGARDING COMMUNITY SURVEY**

Members attended an online meeting with the consultants to receive the findings of the Survey.

Overall, a positive response and the residents like living in the area. The main concerns related to vehicles – Speeding, parking, volume etc.

The findings to be presented at the Annual Parish Assembly.

**RESOLVED: That the results of the Community survey are taken forward and developed into a Vision Statement of the Council supported by action plans.**

**186/23 Application No: H/24/96829**

**Address:** 32 Arundel Road, Eastleigh, SO50 4PQ

**Description:** Single storey side extension with 2no. Velux rooflights, porch canopy, alterations to fenestration and low level retaining wall.

**COMMENT:** No objections

**187/23 Licensing application Reference 2024/00538/05EPRN**

**Address:** CJS Drinks Company Ltd, Unit 23 Boyatt Wood Industrial Estate Parham Drive Eastleigh Hampshire SO50 4NU

**Description:** Premises licence

**COMMENT:** No objections

**188/23 PLANNING APPLICATIONS RECEIVED FOLLOWING THE ISSUANCE OF THIS AGENDA THAT REQUIRE A RESPONSE PRIOR TO THE NEXT COUNCIL MEETING.**

No applications received.

The meeting concluded at 2050 hours.

**Date of next meeting will be 19 March 2024, commencing at 19:00 hours.**

Chair:

Date: