

MINUTES OF THE MEETING OF BOYATT WOOD PARISH COUNCIL HELD ON TUESDAY 19 SEPTEMBER 2023 AT 7.00 PM AT ST PETERS CHURCH, BOYATT WOOD. SO50 4FZ.

Councillor	Present	Apologies	Absent
Cllr Crosher (Chair)	✓		
Cllr Payne (Vice Chair)		✓	
Cllr Ellys	✓		
Cllr Robinson	✓		
Cllr Lee	✓		
Cllr Slawson		✓	
Cllr Hunter	✓		
Cllr O'Neill	✓		
Cllr Phillips		✓	
Cllr Jutsum	✓		

ALSO PRESENT: Parish Clerk/RFO – Marcia Phillibert

One member of the public present – Councillor Park

068/23 APPROVE APOLOGIES FOR ABSENCE.

Apologies received from Councillors Slawson, Payne and Phillips.

RESOLVED: That apologies from Councillors Slawson, Payne and Phillips are accepted.

069/23 Declarations of Disclosable Pecuniary and Non-Pecuniary Interests

No interests declared.

070/23 DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS

No dispensations received.

071/23 PUBLIC PARTICIPATION

No members of the public present.

072/23 COUNTY AND BOROUGH COUNCIL REPRESENTATIONS

Councillors Reynolds offered apologies for absence.

Councillor Park provided Borough and County updates and report noted.

- Toob fibre broadband is permitted development however complaints can be made directly from residents – details on website.
- EBC are rolling out electric dust bin lorries.
- EBC are releasing COVID recovery grant.
- HCC Cycle route improvements are ongoing and Eastleigh bus station is closed for approximately 5 weeks. The bus routes are rerouted.
- HCC Community grants are available to local groups

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Website: www.boyattwood-pc.gov.uk

- Lakeside refurbishment is now completed in part, further works will take place.
- HCC survey is now closed awaiting the results of the survey.

073/23 APPROVE MINUTES AND RECOMMENDATIONS OF THE PARISH COUNCIL MEETING HELD ON 18 JULY 2023

RESOLVED: That the Minutes of the meeting held on the 18 July 2023 are approved as an accurate record.

074/23 CLERKS REPORT AND UPDATES.

The Clerks report was noted.

Discussions will continue with EBC regarding the unauthorised encampment on Lawn Road.

New invoice received to the value of £4495.68 includes £500 deduction received from EBC re allotments. A meeting is to take place with EBC on 28th September.

1925hrs Councillor Hunter arrived.

075/23 CHAIRS UPDATE

The Chair updated the Council on presence of Boyatt Wood Council at Eastleigh Pride and the members of the public that attended the stall, showing great interest in the Community Survey.

076/23 APPROVE THE INCOME AND EXPENDITURE, PAYMENTS REPORTS AS OF 31 JULY AND 31 AUGUST 2023

RESOLVED: That the Income and Expenditure, Payments Reports, as of 31 July and 31 August 2023 is approved

077/23 APPROVE INTERNAL AUDITOR 3-YEAR CONTRACT

RESOLVED: That the quote for Internal Auditor Lightatouch for a 3 year period 2023/24 to 2025/26 at £475.00 per annum is approved.

078/23 AGREE TO CHANGE DECEMBER MEETING DATE FROM TUESDAY 19TH TO MONDAY 18TH

Councillor Ellys abstained from voting.

RESOLVED: That the December Council meeting date is moved from Tuesday 19th to Monday 18th December 2023 as an exception.

079/23 APPROVE ALLOTMENT POLICY AND RULES

The document and appendices reviewed.

RESOLVED: That the Allotment Policies and Rules is approved

080/23 APPROVE ALLOTMENT TENANCY AGREEMENT

The Tenancy Agreement has been reviewed by Hampshire Legal Services

RESOLVED: That the Allotment Tenancy Agreement is approved

081/23 APPROVE COST FOR ALLOTMENT CLEARANCE AND HALVING OF VACANT PLOTS.

St Catherines Road allotments have approximately 30% of plots in a non-cultivated state. These plots require clearance and halving to offer further tenants the option of smaller plots. It is time critical, at the end of the growing season prior to bad weather. This excludes plots 35 and 36 which are derelict as EBC have agreed to carry out this clearance work.

Councillor Ellys abstained from voting.

Recommendation: All quotes are shared with all councillors for comment.

RESOLVED: That up to the value of £8000.00 can be spent on plot clearance and halving at St Catherines Road, allotment site.

082/23 CONSIDER AND APPROVE COST FOR SURVEYING AND MAPPING OF ALLOTMENT SITE.

There is no detailed map in existence for St Catherines Road allotments. The quotes were reviewed, and Company A is approved.

RESOLVED: That the quote from Company A – Siteline Limited to survey and map St Catherines Road allotments to the value of £1540.00 plus VAT is approved

083/23 APPROVE NEW SHARED EMAIL ACCOUNT ALLOTMENTS@BOYATTWOOD-PC.GOV.UK

RESOLVED: That a new email account allotments@boyattwood-pc.gov.uk is created to aid the management of St Catherines Road allotment site, to be accessed by the Clerk and Allotment Site Representatives.

084/23 APPROVE EVENT GAZEBO RISK ASSESSMENT

The draft Risk Assessment reviewed, to include that during adverse weather water weights must be used

RESOLVED: That the Event Gazebo Risk Assessment subject to minor amendment is approved

085/23 APPROVE LOCATIONS FOR THE DEPLOYMENT OF SPEED INDICATOR DEVICE

Eastleigh Borough Council can deploy a Speed Indicator Device at a cost of £85.00 at various locations. Currently none of the locations are in Boyatt Wood Parish. Suggest Twyford Road near Tesco Metro/Railway bridge, Woodside Road, Bosville and Shakespeare Road near the school.

RESOLVED: That the preferred locations for the Speed Indicator Device to be deployed in the parish is Twyford Road near Tesco Metro/Railway bridge, Woodside Road, Bosville and Shakespeare Road near the school.

086/23 APPROVE BWPC COMMUNITY SURVEY DISTRIBUTION STRATEGY.

The Clerk has divided the Parish into 5 areas and for councillors to work in teams of 2 to distribute A5 Flyers to each household and business. For the flyers and posters to be distributed as soon as possible.

Areas 2, 3, and 4 contain industrial units and for a letter to be drafted to each business to be delivered with the poster/flyer.

Posters to be displayed in prominent locations within the Parish.

No other literature is to be distributed at the same time the focus is the survey and gleaning as many responses as possible from resident's and key stakeholders.

RESOLVED:

- a) **That Councillors work together in teams of two creating five teams to distribute flyers and posters as soon as possible.**
- b) **The clerk to draft a letter to businesses to accompany the flyer/poster.**
- c) **The survey literature is the only literature to be delivered.**

087/23 PLANS AND ACTIONS FOR REMEMBRANCE SUNDAY SERVICE

That a wreath is purchased and or donation made. Councillor Jutsum offered to lay the wreath at Eastleigh Remembrance Day Service on behalf of Boyatt Wood.

RESOLVED: That a wreath is purchased on behalf of Boyatt Wood Council to be laid at Eastleigh Remembrance Day Service.

088/23 Application No: T/23/95838

Address: 6 BOSVILLE, EASTLEIGH, SO50 4PD

Description: 1 no. ash (T1) - Reduce tree in front garden by 2m all over to suitable growth points.

COMMENT: Refer to tree officer for expert advice

089/23 Application No: F/23/95786

Address: 29 TWYFORD ROAD, EASTLEIGH, SO50 4HD

Description: Change of use from C4 HMO to HMO for more than 6 unrelated persons (8 bedrooms)

COMMENT: The amendment to the planning application does not address the concerns previously raised regarding overdevelopment of the property and lack of parking/cycle provision.

The original objections stand in that the proposed development could cause material harm to the living conditions of future occupiers of the property in respect of internal space and cramped living conditions contrary to local plan policies DM1 and DM30 of the Eastleigh Borough Local Plan (2016-2036), the Quality Places SPD and the National Planning Policy Framework.

Due to the increase the potential occupiers the proposed development is considered an undesirable and over-intensive use of the existing property having a harmful impact upon the amenity of neighbouring properties contrary to Local

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Plan Policy DM1 of the Eastleigh Borough Local Plan (2016-2036) and the National Planning Policy Framework.

090/23 Application No: A/23/95448

Address: MKM Building Supplies Eastleigh Ltd, Unit 5, Eastleigh, SO50 4DP

Description: Illuminated and non illuminated fascia signs. Totem sign with top section illuminated only. (Retrospective application)

COMMENT: No objection

091/23 PLANNING APPLICATIONS RECEIVED FOLLOWING THE ISSUANCE OF THIS AGENDA THAT REQUIRE A RESPONSE PRIOR TO THE NEXT COUNCIL MEETING.

Application No: H/23/95952

Address: THE ORCHIDS, 22 ARUNDEL ROAD, EASTLEIGH, SO50 4PQ

Description: Single storey rear extension and associated alterations.

COMMENT: No objection

The meeting concluded at 2105 hours.

Date of next meeting will be October 17, 2023, commencing at 19:00 hours.

Chair:

Date: