

Email: clerk@boyattwood-pc.gov.uk
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15 May 2024

To: All members of Boyatt Wood Parish Council

You are hereby summoned to attend the Annual Meeting of Boyatt Wood Parish Council at St Peters Church meeting room, Shakespeare Road, Boyatt Wood, SO50 4FZ, on Tuesday 21 May 2024 commencing at 7.00 pm for the purpose of transacting the below specified business.

M. Phillibert

Marcia Phillibert – Parish Clerk/Responsible Financial Officer

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY AT THE INVITATION OF THE COUNCIL

AGENDA

- 001/24 To elect Chair of Boyatt Wood Parish Council for the municipal year 2024/25
(LGA 1972 S15)
(i) To receive the declaration of acceptance of office by the Chair
(LGA 1972 S83)
- 002/24 To elect Vice Chair of Boyatt Wood Parish Council for the municipal year 2024/25
- 003/24 To receive and approve apologies for absence.
- 004/24 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests on Items on the Agenda
- 005/24 To approve dispensations for Disclosable Pecuniary Interests
(Localism Act 2011 S33)
- 006/24 Public participation for fifteen minutes to allow members of the public present to raise questions, to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Each person wishing to speak will be allowed a maximum of three minutes.
(Public Bodies (Admission to Meetings) Act 1960, S1 extended LGA1972 S100)
- 007/24 County and Borough council representations

- 008/24 To approve minutes and recommendations of the Parish Council Meeting held on 16 April 2024 (LGA 1972 Sch 12 para 41(1))
- 009/24 To receive the Clerks report and updates.
- 010/24 To receive Chairs update
- 011/24 To approve the Balance Sheet, Income and Expenditure, Payments Reports as of 31 March and 30 April 2024
- 012/24 To review, approve and adopt
- (i) Scheme of delegation
 - (ii) Standing Orders
 - (iii) Financial Regulations
 - (iv) Asset Register
 - (v) Insurance Cover
 - (vi) BWPC Subscriptions to other bodies
 - (vii) Policies and core documents
 - (viii) Contracts and Arrangements
 - (ix) LGA 1972 Section 137 expenditure

- 013/24 To review and approve the Complaints Policy
- 014/24 To approve dates of Council meetings for the municipal year 2024/25.
- 015/24 To approve the Notice of public rights and publication of unaudited annual governance & accountability return inspection period.
- 016/24 Application No: [T/24/97332](#)
Address: 17 HARLAXTON CLOSE, EASTLEIGH, SO50 4QX
Description: 1no. Oak - Crown lift to 4.5m, keeping pruning cuts below 50mm.
This will enable more light into all properties & gardens.
- 017/24 Application No: [H/24/97117](#)
Address: 37 CLANDON DRIVE, EASTLEIGH, SO50 4QQ
Description: Construction of dormer window to rear roof slope
- 018/24 Application No: [H/24/96881](#)
Address: 233 TWYFORD ROAD, EASTLEIGH, SO50 4HT
Description: Two storey front/side extensions with addition of roof lights.
Alterations to fenestration.
- 019/24 To review planning applications received following the issuance of this agenda that require a response prior to the next Council meeting.